August 14, 1998
P.A. Moore, Director's Office

Extensive Power Outage Saturday, Aug 15

Please turn off computers or any other sensitive electrical equipment prior to leaving work today, Friday. Power will go off in 20 buildings from 7 am to 12 noon on Saturday due to electrical work being done in the Heavy Fabrication Building. See the full list of buildings affected in the Aug 11 memo sent around the site (on goldenrod colored paper).

Computing Update

In response to the security alert for Microsoft Outlook and Netscape Messenger, SLAC Computer Services installed an update to the software receiving e-mail for the entire site. But there are all sorts of other things happening in this area and you are urged to go to the recent announcement on this subject to get all the details. http://www.slac.stanford.edu/slac/announce/security/email.html

Time Sheet Errors

Carol Tam (x4273) reports that there are printing errors on NON EXEMPT Effort/Time sheets (the GREEN sheets) for period ending 8/15/98. The vacation and sick leave accruals are the June amounts (not July's, as they should have been). The numbers in the FTE Percentage and FTE Hours are also switched.

SLAC Library's New Computer Book Room

Virginia Woolf notwithstanding, computing books now have a room of their own, across from the circulation desk in the SLAC library. The computer book room is open for browsing Monday - Friday, 8am-5pm. Due to the high demand, computer books have reserve status, which means they circulate for one week at a time. For future announcements about the SLAC Library, see http://www.slac.stanford.edu/library/announcements.html

ISMS Quiz Time! Are YOU Ready?

What do the following documents have in common: SLAC Guidelines for Operations, Lock and Tag Program for the Control of Hazardous Energy, SLAC Radiological Control Manual, Hazardous Waste Operations Manual, SLAC Storm Water Pollution Prevention Plan, SLAC Spill Prevention Control and Countermeasure (SPCC) Plan, Hazard Communications Program, Radiation Safety Systems Technical Basis Document? All of these documents describe the hazard controls in effect for work performed at SLAC. For more information about these documents, ISMS, and the principle that guides us to ensure hazard controls are tailored to the work being performed, see http://www.slac.stanford.edu/esh/isms.html

Bye bye Morris
Group A's Morris Swartz is heading off to Johns Hopkins. Best wishes from the SLAC community. Be sure to tell us about life in Balmer, or Bawlmore, or Baltimore, however you say it!

**QuickNews Classifieds**

**FOR SALE**

1974 Koralle 12' long sailboat, (complete) and trailer. $500. Call Denise at x2234 or e-mail denise@slac

**Wanted To Buy**

Used wooden bunk beds (must be in good condition). Claudia at x3345 or e-mail claudia@slac

Got something to sell or an item you want to buy? Send the editor a three-line description, including contact name, e-mail and extension by Wednesday noon. One ad will be chosen to run for a week. Offer good for those with SLAC ID only.

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