

FY 2021 Metrics: OCTOBER 2020 SLAC Research Library	Current Month		FY to Date	
	Total	%	Total	%
TIME SPENT (HOURS)				
Ordering	6.5	2.83	6.5	2.83
Cataloging	0	0.00	0	0.00
Reference	16.75	7.28	16.75	7.28
Circulation	43	18.70	43	18.70
Inter-Library Loan	5.25	2.28	5.25	2.28
Serials & Database Mgt.	12	5.22	12	5.22
Other	146.5	63.70	146.5	63.70
	230	100.00	230	100.00
ITEMS HANDLED				
Books/Serials/Articles ordered	2		2	
Books/Serials/Articles processed	4		4	
Circulation OUT	0		0	
Circulation IN	0		0	
Circulation DELETIONS	0		0	
Data Safe boxes OUT	0		0	
Data Safe boxes IN	0		0	
ILL requests RECEIVED	0		0	
ILL requests COMPLETED	0		0	
Journals checked in	3		3	
REFERENCE REQUESTS				
SN tickets OPENED	6		6	
SN tickets RESOLVED/CLOSED (non-SPAM)	11		11	
LIBRARY WEB TRAFFIC *				
Unique Visitors	309		309	
Page Views	603		603	

Legend:

Ordering includes all books, articles and e-docs

ILL time includes travel time to/from campus

Other includes training, meetings, administration, etc. but NOT vacation / sick leave