DOE Science Bowl at SLAC on Saturday, February 11

By Melinda Lee

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Huser Wins Heart of HR Award

By Kelen Tuttle

Carmella Huser, Manager of Employee Relations and Training, has received the second annual Stanford Heart of HR Award. The prize—a hefty red crystal in the shape of a heart—is awarded yearly at the University-wide Human Resources holiday party to the HR employee who exemplifies integrity, teamwork, compassion and collaboration while demonstrating significant contributions to HR.

A Crippled Tower

By Erik Vance

The top part of the alignment tower on the hill overlooking the research yard tumbled over during a late December storm. The road going up to the tower was been closed until the fallen structure could be removed.
Colloquium Presents:  
Sleepless at SLAC

WIS Presents: From Wall Street on 9/11 to SLAC and the Future

CharlieFest Program

SLAC Holiday Celebration 2005

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The Stanford Linear Accelerator Center is managed by Stanford University for the US Department of Energy

Last update Tuesday January 31, 2006 TIP
Huser Wins 'Heart of HR' Award

By Kelen Tuttle

Carmella Huser, Manager of Employee Relations and Training, has received the second annual Stanford 'Heart of HR' Award. The prize—a hefty red crystal in the shape of a heart—is awarded yearly at the University-wide Human Resources holiday party to the HR employee who exemplifies integrity, teamwork, compassion and collaboration while demonstrating significant contributions to HR.

“We all know that Carmella meets all of these criteria, so it was very satisfying to have her get the award,” said Lee Lyon, Director of Human Resources. “It’s flattering that Carmella has been recognized.”

Chosen from a pool of all Stanford HR staff, Huser said she was surprised and honored when she received the award. “It was a very emotional moment because it never occurred to me that they might call my name,” she said. “It’s quite a moving tribute.”

In addition to her many accomplishments, the award specifically recognizes Huser’s unique approach to employee training. Several years ago, she began educating personnel on legal issues in supervision by engaging them in mock trials that included issues such as sexual harassment, race and national origin discrimination and disability discrimination. Huser and Susan Hoerger, Director of Employee and Labor Relations for Stanford, designed and presented the trials in a mock courtroom setting, complete with witnesses, judge and bailiff.

“Everyone is a little baffled at the beginning, especially when the bailiff calls out ‘here ye, here ye, court is now in session.’ But the audience soon gets into it,” said Hoerger.

Huser and Hoerger—both lawyers themselves—didn’t have to stretch too far to play the roles of plaintiff's and defendant’s attorneys and present evidence to ‘juries’ composed of program participants. After receiving jury instructions, the participants decided whether Stanford had violated any state or federal laws and, if so, awarded damages to the plaintiff.

“We were real outrageous about presenting the case, and this turned out to be incredibly popular,” Huser said. “It’s a fun and informative way to meet state training requirements.”
Since this initial trial, Huser and Hoerger expanded their teaching repertoire to include various other mandatory training topics. When California mandated two hours of sexual harassment training for all supervisors, Huser and Hoerger modified the trial approach and presented it to over 2,000 supervisors on Stanford's campus.

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Last update Thursday February 02, 2006 TIP
New Operating Safety Committee Chair

By Linda DuShane White

Michael Saleski (LCLS) was named Chair of the Operating Safety Committee (OSC), beginning October 1, 2005. He took over this post from Janice Dabney (GSC), who stepped down to take over the role of Staff Person for the ES&H Coordinating Council after 13 years of service as OSC Chair.

On Saleski’s unanimous approval as Chair by ES&HCC, Dabney says, “I agree with the Council that he’s an excellent choice and look forward to a smooth transition over the next few months.” Saleski’s seven years of experience in operations oversight in the Accelerator Department Safety Office prepared him well for his new post. His extensive safety background also includes experience in project management, accident investigation, safety oversight, problem solving and procedural documentation.

OSC, Saleski explains, is a large, general purpose safety committee composed of members chosen from across the lab to assure good representation of various groups.

Is there a hazardous situation that needs fixing? Consider such areas as bicycle and traffic safety, fire, earthquake, electrical, and fire—Saleski wants to hear about your concerns. Bring safety issues to the attention of OSC either through local safety coordinators, through the committee itself or directly to Saleski at his OSC Listens e-mail address.

OSC does not make policy. Instead, it takes safety matters brought to its attention, advises ES&HCC and recommends actions to those who do form policy. As an example, Director Jonathan Dorfan’s directive to wear bicycle helmets on site grew out of a recommendation brought to OSC.

Help keep the SLAC workplace safe by passing on safety issues to OSC.

For more information, see: https://www-internal.slac.stanford.edu/esh/committees/osc.htm

Congratulations to new Operating Safety Committee (OSC) Chair Michael Saleski (LCLS) and accolades to former Chair Janice Dabney (OPS), who safely passes the torch to him in the form of a helmet.

(Photo by Diana Rogers)
A Crippled Tower

By Erik Vance

The top part of the alignment tower on the hill overlooking the research yard tumbled over during a late December storm. The tower probably went over on the evening of December 30 and caused no other damage, according to John Weisend, head of the Conventional & Experimental Facilities Department (CEF).

Weisend said the toppling tower was unusual for SLAC. "As far as I know it's the first time this has happened," he said.

The road going up to the tower has been closed and will remain closed until the fallen structure is removed. Weisend said he was not sure when the new tower would go up, but estimated about two months. An interim fix to the antennas on the tower will allow radio communications to continue on site until a modified top portion tower is installed.
New Postage Rates Now in Effect

The single-piece rate for First-Class Mail has increased from 37 cents to 39 cents, and the postcard rate is now 24 cents. The Board of Governors of the Postal Service set January 8, 2006, as the effective date for the changes.

International rates, which are determined separately from domestic prices, will be adjusted to coincide with the domestic rate changes.

Computer Safety Tips From SLAC Computer Security

Here are a couple of ‘safe computing’ tips to start your new year.

1) Read and send e-mails in plain text to protect yourself from many forms of virus and phishing. This will also set a good example for those who send you e-mail.

   For information on setting up your e-mail to use plain text, see: http://www2.slac.stanford.edu/comp/messaging/using/plaintext.htm

2) Enable AUTOMATIC patching of your computer. If your computer is not part of the SLAC central automated patching, then please join in with this valuable service. If you cannot take advantage of the SLAC automated patching, verify with your System Administrator if using the vendor supplied automated patching would be appropriate. All home systems and laptops should be using the vendor supplied automated patching.

Contact: Teresa Downey, SLAC Computer Security, Ext. 2903, teresa.downey@slac.stanford.edu
The Library has Standards

By Lesley Wolf

And shouldn’t we all! Your standards may be high or low, but the Library’s standards are of the ASME, ASTM, and BVPC variety. Our recent acquisitions, in PDF format, are: ASME (American Society Mechanical Engineers) and BVPC (Boiler and Pressure Vessel Code) standards on-line through IHS, Inc. Our newest offering, Cyberegs, is an easily accessible database for state and federal regulations complete with live document links to relevant CFR’s (Code of Federal Regulations).

To find the ASME and BVPC Standards from the SLAC home page, go to the Library home page, and click ‘eResources’ on the menu bar. Then choose ‘All SLAC Databases’ from the menu. For your convenience, the subscription to ASME and BVPC Standards is IP authenticated, so you do not have to log in personally, unless you would like to set up lists. The IHS subscription to ASME and BVPC standards is a single user database, so only one client can be logged on at a time. For full instructions, see: http://www.slac.stanford.edu/library/eresources/info.htm

SLAC Library also holds the paper version of current ASTM standards on the reference shelf. To check out our complete list of codes, standards and other helpful on-line resources, see: http://www.slac.stanford.edu/library/eresources/slac.htm
The SLAC Emergency Hotline Number:

1-877-447-SLAC (7522)

Please make a note of the SLAC Emergency Hotline number. In the event of an emergency, the most current information about SLAC will be a single phone call away.
January 20, 2006

**INTERACTION POINT**

**MILESTONES**

**Awards**

Huser, Carmella (HR) Heart of Human Resources Award, 12/05  
(see [story](https://www2.slac.stanford.edu/tip/2006/jan20/milestones.htm))

**Service Awards**

**5 Years**

Burke, Alexander (KLY), 1/9  
Garcia, Clyde (MFD), 1/23  
Huang, Ma-Li (TIS), 1/16  
Kocian, Martin (GLS), 1/1  
Li, Gan (BLD), 1/16  
Moreno, Daniel (CPE), 1/2  
Twombly, Alison (BSD), 1/16

**10 Years**

Benes, Michael (KLY), 1/2  
DeCamara, Michelle (EPR), 1/17  
Lwin, Jeff (SCS), 1/18  
Scheitrum, Glenn (KLY), 1/22  
Schmerge, John (ACP), 1/16  
Suarez, Alfred (ENG), 1/29  
Sullivan, Michael R. (TIS), 1/1  
Weathersby, Stephen (AD), 1/8

**15 Years**

Hiemstra, Rodney (KM), 1/21  
Hoover, Christopher (ACO), 1/22  
Siemann, Robert (ARDB), 1/1  
Zelazny, Michael (ESD), 1/21

**25 Years**

Berry, Steven (PCD), 1/26  
Mazaheri, Gholamali (RD), 1/12  
McCaffrey, Terry (MFD), 1/16  
Nakashima, Thomas (MET), 1/12
Colloquium Presents: Sleepless at SLAC

WIS Presents: From Wall Street on 9/11 to SLAC and the Future

CharlieFest Program

SLAC Holiday Celebration 2005

30 Years
Godfrey, Gary (GLAST), 1/5

40 Years
Gromme, Anthony (ESD), 1/3
Jensen, Sharon (THP), 1/24
Leith, David (EB), 1/10

Deceased
Gan, Manville (formerly SCS), age 83, passed away on December 11, 2005.

To submit a Milestone, see:

See Awards and Honors at:
http://www.slac.stanford.edu/slac/award/

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Last update Friday January 27, 2006 by TIP
DOE Science Bowl at SLAC on Saturday, February 11

By Melinda Lee

The DOE Regional Science Bowl comes to SLAC on Saturday, February 11. For the second consecutive year, brilliant future scientists from around the Bay Area will flex their scientific brawn in hopes of winning first prize and a trip to the National competition in Washington, D.C.

Resembling a quiz show, the Science Bowl is an academic competition that tests students’ knowledge of mathematics and science. Student team competitions take place in the morning, followed by afternoon elimination rounds and an awards ceremony. Nobel Prize winner Martin Perl (EE) has graciously agreed to be on hand to present the winners with their trophies. Tours of SLAC are also on the agenda.

This competition is the perfect opportunity to encourage young people’s interest in science—not only is it rewarding but it’s a lot of fun, too!

Volunteers Needed

Last year’s Science Bowl was a resounding success thanks to the many SLAC volunteers. There are several ways you can get involved: registering the teams, escorting the students or serving as Moderators, Timekeepers, Scorekeepers and Judges. Volunteer training sessions will be provided.

To join us for this year’s Science Bowl, please contact Melinda Lee (Ext. 8547, mtlee@slac.stanford.edu).

For more information, see: http://www2.slac.stanford.edu/scibowl/volunteerinfo.html

(Photo by Diana Rogers)
SLAC COLLOQUIUM SERIES PRESENTS

Asleep at SLAC
William Dement
Stanford University
Monday, January 23, 4:15 p.m.
Panofsky Auditorium

Feeling tired? More than 30 million Americans suffer from sleep disorders. Nevertheless, as a society, we remain largely ignorant of the significance of sleep in determining the quality of our waking lives. William Dement, Stanford Professor and one of the world’s foremost experts on sleep and sleep deprivation, will present exciting new findings in the field of sleep research. You’ll never sleep the same again!
WIS Presents...

From Wall Street on 9/11 to SLAC and the Future

Tuesday, January 24
12 Noon - 1:00 p.m.
Panofsky Auditorium

By Kelen Tuttle

On September 11, 2001, Nancy Sanchez (SSO) walked out of the World Trade Center two and a half minutes before the first plane hit. The experience changed her life, propelling her forward in a decision to leave her Technology Product Development VP position at JP Morgan Chase in Manhattan, to eventually become the DOE Stanford Site Office Manager.

Sanchez will share her story at the next Women’s Interchange at SLAC seminar. She will discuss the strong desire that she has felt to serve the country since the 9-11 terrorist attacks. She will also share what it took to land the job as the SSO Manager and offer lessons of experience for managers and those interested in management. In addition, Sanchez will talk about her personal and business philosophies, how she transitioned from Telecom to Enterprise Networking in the Financial Sector, and challenges she has encountered as a woman in business and government. Most importantly, she says, she will discuss the future.

“If we do our jobs really well, we will not only deliver on the science, we will continue the proud tradition of the 20th century where we in the U.S. were the recognized leaders in the global science community,” says Sanchez.
Charlie Prescott has retired after 34 years at SLAC!

We are planning a CharlieFest in his honor, which will include a program of talks. These talks will survey the science Charlie has pursued during his career.

Friday, January 27, 2:00 p.m.
Panofsky Auditorium

PROGRAM

Master of Ceremonies
Dick Taylor

Parity Violation in Electron Scattering
Bob Cahn

Development of Polarized Sources
Charlie Sinclair

The Early Days
Jym Clendenin

SLC and Beyond
Charlie Baltay

Measuring Air
Morris Swartz

SLD Days
Emlyn Hughes

Spin Structure Physics
Giorgio Gratta

EXO
SLAC Holiday Celebration 2005

Winners of the Gingerbread Structure Competition

(Photos by Diana Rogers)
The Stanford Linear Accelerator Center is managed by Stanford University for the US Department of Energy.

Last update Friday January 27, 2006 by TIP.
New Emergency Slide for Visitors

The Environment, Safety and Help Coordinating Committee (ES&HCC) Council recently released a revised 'Emergency Slide.' All SLAC employees are asked to present this slide at the beginning of any meeting involving outside visitors and include a hardcopy in their folders.

For more information, see: http://today.slac.stanford.edu/images/Emergency_slide.ppt

Emergency Information

Be aware of exits in your building
- Speaker will indicate locations for this meeting

Fire or other emergency evacuation
- Follow building residents out of building to the assembly area

Earthquake
- Remain in building: Duck, cover, and hold position until shaking stops
- Evacuate building to assembly area outside (follow others)
- Stay away from windows, downed power lines
In the event of an emergency

- Dial 9-911 from a SLAC phone; or
- Dial 911 from your cellular phone
- Provide SLAC address (2575 Sand Hill Road, Menlo Park, CA; cross street Saga Lane) and your building/room number

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Last update Friday January 27, 2006 by TIP
Stanford University 2006 Holiday Schedule

The dates of observance for the calendar year will be as follows:

**New Year’s Day (2005)**
Monday, January 2, 2006

**Martin Luther King’s Day**
Monday, January 16, 2006

**Presidents’ Day**
Monday, February 20, 2006

**Memorial Day**
Monday, May 29, 2006

**July 4th (Independence Day)**
Tuesday, July 4, 2006

**Labor Day**
Monday, September 4, 2006

**Thanksgiving Day**
Thursday, November 23, 2006

**Day After Thanksgiving**
Friday, November 24, 2006

**Christmas Eve**
Monday, December 25, 2006

**Christmas Day**
Tuesday, December 26, 2006

**New Year’s Day (2006)**
Monday, January 1, 2007

**Floating Holiday***

*Floating Holiday*

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**Stanford University 2006 Holiday Schedule**

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Friday, November 24, 2006

**Christmas Eve**
Monday, December 25, 2006

**Christmas Day**
Tuesday, December 26, 2006

**New Year’s Day (2006)**
Monday, January 1, 2007

**Floating Holiday***

*Floating Holiday*
Frequently employees ask to have time off to observe days of religious or other special significance, other than those days designated by the University as holidays. Because of the flexible scheduling allowed for the Floating Holiday, I remind you that, with the concurrence of your supervisor, you may schedule the Floating Holiday to provide paid time off on a day which has special significance to you.

If you have any questions concerning the administration of holiday pay, please contact Carmella Huser (Ext. 2358, chuser@slac.stanford.edu).

*NOTE:* The floating holiday may be taken on any work day after January 1, 2006 and before December 31, 2006, subject to the agreement of the employee's supervisor.

The Stanford Linear Accelerator Center is managed by [Stanford University](http://www.stanford.edu/) for the [US Department of Energy](http://www.energy.gov/). Last update Friday January 27, 2006 by Emily Ball.
Reporting Work-Related Injuries

Employees who experience any work-related accident, injury, illness or exposure must report the incident and submit a completed Occupational Accident Report Form (SU-17).

Immediately report the incident to:

- Your supervisor
- SLAC Medical Department, A&E Building (Building 41), Room 137
  If the SLAC Medical Department is closed, notify the Department by phone at Ext. 2281 or e-mail to mgherman@SLAC.Stanford.edu as soon as possible. Leave a message noting:
  - Your name
  - Nature of the injury
  - Time and date of the occurrence
  - Name of clinic or hospital where you received treatment

Within 24 hours of any occurrence, you must:

- Obtain, complete, sign, and submit Side A of the Employee’s Statement of an Occupational Accident Report (SU-17).

Forms are available at the SLAC Medical Department. The SU-17 fulfills legal requirements, permits determination of the level of investigation required to generate subsequent reports and suggests possible remediation. **You must complete an SU-17 even if you do not seek medical treatment.**

Supervisors must promptly complete and sign Side B (Supervisor's Statement) of the SU-17 and return the form to the SLAC Workers’ Compensation Administrator, MS 11.

Supervisors who do not receive an SU-17 within a few days of a reported injury, must obtain an SU-17 from the SLAC Medical Department, complete Side B, and return the form to the SLAC Workers’ Compensation Administrator, MS 11.

Contact: Sharon Haynes, Workers’ Compensation Administrator, Human Resources Department, Ext. 4533, shaynes@slac.stanford.edu
Welcome New Employees!

The new employee orientation held on January 5 included (left to right): Gregory Dubois-Felsman (BaBar), Kiran Polavaprau (BSD), Graeme Card (SMB), Karen Chan-Hui (FP), Linda Knudsen (ESH), Teela Pulliam (SCS), Richard Manahand (CEF), Lam Chan (LCLS), Abhinav Kumar (SG), Walter Wittmer (Accel. Sys. Admin.), Aurora Liongson (ESH), John Kaley (ASD), Kelen Tuttle (COM), Constantin Brotoiu (CEF) and Volkan Akcelik (ACD).

(Photo by Diana Rogers)
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Last update Friday January 27, 2006 by TIP