Placement Assistance PROGRAM

The Placement Assistance Program at SLAC was devised to help employees whose employment is ending because of a reduction in the work force. Assistance has been provided in various forms - exploring job opportunities in other departments of the University, counseling employees on job hunting and writing resumes, providing lists of local employers of technical personnel, and referrals to specific jobs with Peninsula firms. In addition, workshops have been held on how to conduct a job search.

Finding a new job requires independent decision of the job-hunter. Counseling and tips help meet the primary ingredient in perseverance. Most of the employees so notified have recognized this essential fact and are acting positively and effectively.

SHOP TALK

"There's a certain magic to the operation and design of printed circuit boards," said one technician in the Fab Shops recently, "I don't really believe it works -- I just do it."

More than by magic, the Electronics Fabrication Shop, headed by Frank Generali, is run like a small company within SLAC. The main purpose of the shop is to provide fast fabrication services and short term electronic techniques learned in departments in need throughout the project. They specialize in five main areas: (1) printed circuit (p.c.) board design, (2) p.c. board fabrication, (3) chassis fabrication, (4) circuitry modifications in the A&E gallery and Control Room, and (5) inspection of all electronic devices prior to delivery.

Marilyn Hatt is caught while installing electronic components. Marvin McCoy is wire wrapping a chassis.

An annunciator in operation during a Conference session.

Robert Northrop operates the wave soldering machine which solders printed circuit boards in mass production.

Millions of wires have to be wrapped around special connectors. Marvin McCoy is wire wrapping a chassis.

Robert Northrop operates the wave soldering machine which solders printed circuit boards in mass production.

Though the shop is run with precision in order to meet schedule and also maintain schedules of the quality of their "products," there is a great deal of flexibility and variety in the duties of the various shop members. The longer an employee remains in the shop, the more he or she can learn to rotate freely from one job to another, doing whatever is required according to work load. The shop also provides a launching pad for employees who are participants in the Skills Training Program. Methodically, each trainee

"Annunciator" used at CONFERENCE

Suppose you're attending a conference with three sessions going on simultaneously at different locations. You would like to hear paper C-1, scheduled to begin at 2:00 p.m., at one location, but then want to hear C-2, starting at 1:00 p.m., at another. You would like to hear C-3, scheduled to begin at 1:00 p.m., at a third location. You would like to hear C-4, starting at 12:00 p.m., at a fourth location.

The business of job hunting has led quite a few persons to seek the advice of Carl Venables in the preparation of resumes and also in suggested places to search. Gerry Jansen is counseling employees on job hunting.

Pat Devaney, of the University Personnel Office, and Elaine Hoffman, of the Hospital Personnel Office, have talked to many and explored possible that a few employees may find suitable positions either at SLAC or other departments of the University, the vast majority will be absorbed by other Peninsula employers.

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Spring at Stanford
(Editor's note: The following is the text of a memo to Deans, Department Heads, and Administrators from Dan DeYoung, Stanford's Director of Plant Services. While the activities referred to will take place only on campus, SLAC volunteers are welcome.)

Spring has come! Plant Services has great ideas and enthusiastic people to augment the spring time economy. We would appreciate the interest of the Student Employment Office in helping in our Spring program.

We would like to ask that:

(a) Provide paint, brushes, rollers, ladders and other materials to anyone who wishes to paint his standard offices, laboratories, or residence halls. Contact Plant Auditor, Plant Supervisor (ext. 2688) for selection from 19 standard colors and loan of equipment.

(b) Let us know if you have the trees and the plan. We want to plant 500 oaks on the hills behind the main campus in small fenced enclaves on each campus from the estate. We need help to put the fences and plant the trees. If you call Perry Haskett, Manager of Roads and Grounds (extension 2716) he will arrange for plantings to be done by your department.

(c) Pot flower beds. Opportunities exist for Deans, Department Heads, and Administrators to decorate their offices or departments. Funds are available.