

SLAC ARCHIVES COLL. 80-072
SERIES 2 SUBSERIES 1
BOX 2 FOLDER 24

Date: Wed, 8 Jul 1998 11:03:41 -0700 (PDT)
From: Jean Deken <jmdeken@slac.stanford.edu>
To: mcdunn@slac.stanford.edu
Cc: Patricia Kreitz <pkreitz@slac.stanford.edu>,
"Kathryn [Publications Dept.] Henniss" <henniss@slac.stanford.edu>,
"Laura [Archives] O'Hara" <lohara@slac.stanford.edu>,
Karen Kruger <karenk@slac.stanford.edu>
Subject: Archiving SLAC's WWW pages

Ruth,
This e-mail is a follow-up to a conversation that we had last month about the procedure to be used to archive the SLAC WWW pages.

The SLAC WWW home and welcome pages are important documentation of the activities of SLAC, and will probably fall under the DOE Research and Development Records Schedule 1.B.1.b, (Research and Development Project Records, R&D Record Series, Administrative Records) once that schedule is signed. As such, the documentation should be retained for 25 years, at which time it can be re-appraised to determine whether it fits the criteria of DOE R&D Schedule 1.B.1.a, and should be permanently retained.

So far as I have been able to determine, best practice in the archival field right now is to print on paper the Web document (as it appears on the screen), and to also print the source document containing the code used to generate the page. These paper documents are then retired together to the Archives, and further maintenance of the machine-readable form of the superseded Web page is not required.

I have received from you color prints of the WWW home, welcome and related pages, as well as prints of the source documents for each made on June 2 and June 5, 1998, just before these pages were extensively "re-modelled."

I would like you to continue the practice of providing the Archives with prints of recently superseded home, welcome and related pages (both viewed page and the source document) as major updates are made, so that SLAC's archival record of the Web will be complete.

Thanks!

Jean

P.S. Please let me know if you have any questions.

~~~~~  
Jean Marie Deken, Archivist  
Stanford Linear Accelerator  
PO Box 4394 MS 82  
Stanford CA 94309

~~~~~  
Tel: 650.926.3091
Fax: 650.926.4905
e-mail: jmdeken@slac.stanford.edu

"Nothing is really work unless you would rather be doing something else."
~~~~~  
James Barrie

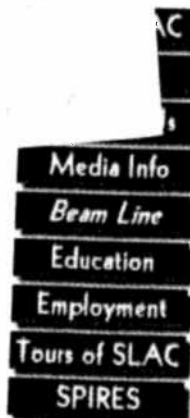
~~~~~  
Visit the SLAC Archives and History Office Web site at:
<http://www.slac.stanford.edu/history>
~~~~~

# Stanford Linear Accelerator Center

A national laboratory operated by Stanford University for the Department of Energy and home of the first U.S. Web site.



(select image for a larger view)



Website Search

Phonebook Search

| SLAC HOME PAGE   |                        |
|------------------|------------------------|
| Research Program | Scientific Information |
| Computing        | Organization           |
| Working at SLAC  |                        |

Previous Feature Articles

## Extraterrestrial High-Energy Frontier Discussed in the Fall/Winter Issue of the *Beam Line*

Articles by Paul Mantsch, Gaurang Yodh, and Virginia Trimble in the current issue of the *Beam Line* discuss very high-energy cosmic and gamma rays and their possible sources. An article by Reinhard Brinkmann brings the reader back to Earth with a description of the proposed accelerator at the terrestrial high energy frontier: the TESLA superconducting linear collider at DESY.



## SLAC-sponsored Conferences, Workshops, and Meetings

### Current

(None listed)

### Upcoming

- May 24, 1999: EPICS '99 Collaboration Meeting
- July 07-16, 1999: 27th SLAC Summer Institute on Particle Physics: CP Violation -- In and Beyond the Standard Model
- August 09-14, 1999: XIX International Symposium on Lepton and Photon Interactions at High Energies
- October 13-15, 1999: 1999 Synchrotron Radiation Instrumentation Conference (SRI'99)



Check the SPIRES Conferences database for physics conferences elsewhere or the Conferences page for recent SLAC-sponsored conferences.

---

Owner: *Henniss*

Last modified Wed Feb 17 1999 by McDunn

Oversight and maintenance of this page

*Disclaimers, Copyright, and Other Fine Print*

```

                                Untitled
<BASE HREF="http://www.slac.stanford.edu/">
<html>

<head>
<meta http-equiv="keywords" content="high-energy, physics, SLAC, Stanf
ord">
<meta http-equiv="description"
content="Welcome to the Stanford Linear Accelerator Center, a national
laboratory
operated by Stanford University for the Department of Energy and the h
ome of the first
U.S. Web site">
<title>Welcome to SLAC</title>
<script language="JavaScript">

<!-- Hide this script from old browsers --
var imagenumber = 5 ;
var randomnumber = Math.random() ;
var rand1 = Math.round( (imagenumber-1) * randomnumber) + 1 ;
images = new Array
images[1] = "http://www.slac.stanford.edu/welcome/rotate/babar.jpg"
images[2] = "http://www.slac.stanford.edu/welcome/rotate/pepii.jpg"
images[3] = "http://www.slac.stanford.edu/welcome/rotate/slacaerial.jp
g"
images[4] = "http://www.slac.stanford.edu/welcome/rotate/slacwest.jpg"
images[5] = "http://www.slac.stanford.edu/welcome/rotate/sld.jpg"
var image = images[rand1]

links = new Array
links[1] = "http://www.slac.stanford.edu/slac/media-info/lg-babar1.htm
l"
links[2] = "http://www.slac.stanford.edu/slac/media-info/lg-pepiirng.h
tml"
links[3] = "http://www.slac.stanford.edu/slac/media-info/lg-aerial.htm
l"
links[4] = "http://www.slac.stanford.edu/slac/media-info/lg-west.html"
links[5] = "http://www.slac.stanford.edu/slac/media-info/lg-detector.h
tml"
var link = links[rand1]

// -- End Hiding Here -->

</script>
</head>

<body bgcolor="#FFFFFF"
background="http://www.slac.stanford.edu/welcome/images/welcome-border
.gif"
link="#9B9B9B"
vlink="#9B9B9B" alink="#800000">
<!-- <hr align=left width="600"><small><font color="FFFFFF">600</font>

```

# Untitled

```

</small><br
clear="all">-->

<table width="570" border="0">
<!-- initializing row: precedes colspan -->
  <tr>
    <td width="100"></td>
    <td width="100"></td>
    <td width="100"></td>
    <td width="100"></td>
    <td width="50"></td>
    <td width="120"></td>
  </tr>
  <tr>
<!-- BEGIN INSTITUTIONAL IDENTIFICATION BLOCK -->
    <td colspan="2" rowspan="3" valign="top" align="left"> <div
align="left"><table
      border="0" width="180">
        <tr>
          <td width="100%" align="left" valign="top"><strong><font
face="Arial,Geneva,sans-serif"
          color="#FFFFFF">A national laboratory operated by </font><font
            face="Arial,Geneva,sans-serif" color="#FFFFFF"><a style="color
: rgb(192,217,217)"
            href="http://www.stanford.edu/">Stanford University</a> for th
e <a
              style="color: rgb(192,217,217)" href="http://www.doe.gov/">Dep
artment of
Energy</a> and
              home of the </font><a style="color: rgb(192,217,217)"
              href="http://www.slac.stanford.edu/pubs/slacpubs/7000/slac-pub
-7636.html"><font

```

Untitled

```
face="Arial,Geneva,sans-serif" color="#FFFFFF">first U.S. Web
site.</font></a></strong> <!-- END INSTITUTIONAL IDENTIFICATION BLOCK
--> <!-- BEGIN SHP
BUTTONS --> <p

    align="left"><a href="http://www.slac.stanford.edu/detailed.ht
ml"></a><br>
    <a href="http://www.slac.stanford.edu/slac/siresearch.html"><i
mg

    src="http://www.slac.stanford.edu/welcome/images/wel-rp.gif"
    alt="[Research Program at SLAC]" border="0" width="80" height=
"40"></a><a

    href="http://www.slac.stanford.edu/slac/sciinfo.shtml"></a><br>
    <a href="http://www.slac.stanford.edu/slac/compute.html"></a><a

    href="http://www.slac.stanford.edu/slac/organize.html"></a><br>
    <a href="http://www.slac.stanford.edu/slac/working.html"></a><br>
    <font face="Arial,Geneva,sans-serif" color="#FFFFFF"><a style=
"color:
rgb(192,217,217)"
    href="http://www.slac.stanford.edu/slac/feature/"><small><stro
ng>Previous Feature
Articles</strong></small></a></font></p>
```

```

                                Untitled
    <p><!-- END SHP BUTTONS --> <!-- BEGIN VVC REGION --> <a
href="http://www2.slac.stanford.edu/vvc/home.html"></a></td>
</tr>
</table>
</div></td>
<!-- END VVC REGION -->
<!-- 3-COLSPAN CELL HOLDING AERIAL PHOTO -->
    <td colspan="3" valign="middle" align="center"><script language="J
avaScript">

<!-- Hide this script from old browsers --
document.write('<A HREF="' + link + '"><IMG SRC="' + image + '" border
="0"></a>')
// -- End Hiding Here -->

</script><noscript><a

    href="http://www.slac.stanford.edu/slac/media-info/lg-west.html"><
img

    src="http://www.slac.stanford.edu/welcome/images/lookingwest.jpg"
width="<A
HREF="http://www.slac.stanford.edu/slac/media-info/lg-west.html"><IMG
SRC="http://www.slac.stanford.edu/welcome/rotate/slacwest.jpg" border=
"0"></A><BR>
    <SMALL><SMALL><FONT face="Arial, Geneva, sans-serif">(select image f
or a larger
view)</FONT></SMALL></SMALL></TD>
    <TD valign="middle" align="center"><P align="center"><A

    href="http://www.slac.stanford.edu/welcome/aboutslac.html"><IMG

    src="http://www.slac.stanford.edu/welcome/images/welbutton-aboutsl
ac.gif"
    alt="[About SLAC]" border="0" vspace="1" width="92" height="23"></
A><BR>
    <A href="http://www.slac.stanford.edu/welcome/mission.html"><IMG

    src="http://www.slac.stanford.edu/welcome/images/welbutton-mission
.gif"
    alt="[Mission]"
    vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/welcome/location.html"><IMG

    src="http://www.slac.stanford.edu/welcome/images/welbutton-reachus
.gif"

```



Untitled

```

    alt="[How to Reach Us]" vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/slac/media-info/"><IMG

src="http://www.slac.stanford.edu/welcome/images/welbutton-mediainfo.gif"
    alt="[Media Information]" vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/pubs/beamline/"><IMG

src="http://www.slac.stanford.edu/welcome/images/wel-beamline.gif"
alt="[Beam Line]"
    vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/gen/edu/education.html"><IMG

src="http://www.slac.stanford.edu/welcome/images/welbutton-education.gif"
    alt="[Educational Programs]" vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/emp/emp-opp/emp-opp.html"><IMG

src="http://www.slac.stanford.edu/welcome/images/welbutton-employment.gif"
    alt="[Employment Opportunities]" vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www.slac.stanford.edu/grp/pao/tour.html"><IMG

src="http://www.slac.stanford.edu/welcome/images/welbutton-tours.gif"
    alt="[Tours of SLAC]" vspace="1" border="0" width="92" height="23"></A><BR>
    <A href="http://www-spires.slac.stanford.edu/find/spires.html"><IMG

src="http://www.slac.stanford.edu/welcome/images/welbutton-spires.gif" alt="SPIRES"
    vspace="1" border="0" width="92" height="23"></A></TD>
</TR>
<TR>
    <TD colspan="3" valign="top" align="center"><FORM

    action="http://www3.slac.stanford.edu:8765/query.html" method="GET"
    name="seek">
    <INPUT type="hidden" name="col" value="slacweb"><P><INPUT type="text"
    size="30"
    maxlength="2047" name="qt"><FONT face="Arial, Geneva, sans-serif">
<BR>
    <STRONG><SMALL>Website Search</SMALL></STRONG></FONT></P>
</FORM>
</TD>

```

```

                                Untitled
<TD valign="top" align="center"><FORM
    action="http://www.slac.stanford.edu/cgi-bin/spiface/find/binlist/
    wwwg" method="GET"
    name="Phone">
        <P><INPUT type="text" size="13" name="name"><BR>
        <STRONG><SMALL><A style="color: rgb(160,61,83)"
        href="http://www.slac.stanford.edu/comp/telecom/phone-dir/search
        .html"><A
        Ttyle="color: rgb(160,61,83)"
        href="http://www.slac.stanford.edu/comp/telecom/phone-dir/search
        .html"><FONT

        face="Arial,Geneva,sans-serif">Phonebook</FONT></A><FONT
face="Arial,Geneva,sans-serif">
    Search</FONT></SMALL></STRONG></P>
</FORM>
</TD>
</TR>
<TR>
    <TD colspan="4" valign="top"><HR>
    <FONT face="Arial,Geneva,sans-serif"><H3><SMALL><A
        href="http://www.slac.stanford.edu/pubs/beamline/">Extraterrestria
        l High-Energy
        Frontier
        Discussed in the Fall/Winter Issue of the <EM>Beam Line</EM></A> <
        /SMALL></H3>
        <TABLE border="0" width="100%" cellspacing="0" cellpadding="0">
            <TR>
                <TD valign="top"><A href="http://www.slac.stanford.edu/pubs/be
                amline/"><IMG
                    src="http://www.slac.stanford.edu/welcome/images/98iii.jpg"
                    alt="Beam Line, Fall/Winter Issue" align="right" hspace="6" bo
                    rder="0"
                    width="108"
                    height="140"></A><SMALL>Articles by Paul Mantsch, Gaurang Yodh
                    , and Virginia
                    Trimble in
                    the current issue of the <EM>Beam Line</EM> discuss very high-
                    energy cosmic and
                    gamma rays
                    and their possible sources. An article by Reinhard Brinkmann b
                    rings the reader
                    back to
                    Earth with a description of the proposed accelerator at the te
                    rrestrial high
                    energy
                    frontier: the TESLA superconducting linear collider at DESY.</
FONT> </SMALL></TD>

```

# Untitled

</TR>  
</TABLE>  
<HR>  
<FONT face="Geneva,Arial,sans-serif"><H4 align="left">SLAC-sponsor  
ed Conferences,  
Workshops, and Meetings</H4>  
</FONT><P><FONT face="Geneva,Arial,sans-serif"><H4>Current</H4>  
<TABLE BORDER=0 CELLSPACING=0 CELLPADDING=0 width="90%">  
<BLOCKQUOTE>  
<SMALL>(None listed)</SMALL>  
</BLOCKQUOTE>  
  
</TABLE>  
  
<H4>Upcoming</H4>  
  
<UL>  
 <LI><SMALL>May 24, 1999: <A STYLE="color: rgb(69,69,69)" NAME=conf2  
15  
HREF="http://www-project.slac.stanford.edu/epics"><A TTYPE="color: rgb  
(69,69,69)"  
NAME=conf215 HREF="http://www-project.slac.stanford.edu/epics">EPICS ,  
99 Collaboration  
Meeting</A></SMALL>  
 <LI><SMALL>July 07-16, 1999: <A STYLE="color: rgb(69,69,69)" NAME=c  
onf214  
HREF="/gen/meeting/ssi/next/"><A TTYPE="color: rgb(69,69,69)" NAME=con  
f214  
HREF="/gen/meeting/ssi/next/">27th SLAC Summer Institute on Particle P  
hysics: CP  
Violation -- In and Beyond the Standard Model</A></SMALL>  
 <LI><SMALL>August 09-14, 1999: <A STYLE="color: rgb(69,69,69)" NAME  
=conf211  
HREF="http://lp99.slac.stanford.edu/"><A TTYPE="color: rgb(69,69,69)"  
NAME=conf211  
HREF="http://lp99.slac.stanford.edu/">XIX International Symposium on L  
epton and Photon  
Interactions at High Energies</A></SMALL>  
 <LI><SMALL>October 13-15, 1999: <A STYLE="color: rgb(69,69,69)" NAM  
E=conf213  
HREF="http://ssrl.slac.stanford.edu/SRI99/"><A TTYPE="color: rgb(69,69  
,69)" NAME=conf213  
HREF="http://ssrl.slac.stanford.edu/SRI99/">1999 Synchrotron Radiation  
Instrumentation  
Conference (SRI'99)</A></SMALL>  
</UL>  
  
</FONT></P>

Untitled

<P><FONT face="Geneva,Arial,sans-serif"><SMALL>Check the <A style="color: rgb(160,61,83)" href="http://www-spires.slac.stanford.edu/spires/form/confspif.html"><A Ttyle="color: rgb(160,61,83)" href="http://www-spires.slac.stanford.edu/spires/form/confspif.html">SPIRES Conferences database</A> for physics conferences elsewhere or the <A href="http://www.slac.stanford.edu/conf/index.shtml">Conferences</A> page for recent SLAC-sponsored conferences. </SMALL></FONT></P>

---

<P><SMALL>Owner: <A style="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/owner/henniss/"><A Ttyle="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/owner/henniss/"><I>Henniss</I></A> <BR> Last modified Wed Feb 17 1999 by <A href="http://www.slac.stanford.edu/contact/mcdunn">McDunn</A> <BR> <A style="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/welcome/oversight.html"><A Ttyle="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/welcome/oversight.html">Oversight and maintenance of this page</A> <BR> <A style="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/slac/disclaimer.html"><A Ttyle="color: rgb(160,61,83)" href="http://www.slac.stanford.edu/slac/disclaimer.html"><I>Disclaimer s, Copyright, and Other Fine Print</I></A></SMALL> </TD>

</TR>  
</TABLE>  
</BODY>  
</HTML>

SLAC ARCHIVES COLL

SERIES SUBSERIES

BOX FOLDER



*Welcome*

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

Questions: [slacarch@slac.stanford.edu](mailto:slacarch@slac.stanford.edu)

Updated: April 7, 1999

Owner: L. O'Hara

## WELCOME!

The Stanford Linear Accelerator Center (SLAC) is a national facility operated by Stanford University for the Department of Energy and the physics community to conduct basic research in high energy physics and synchrotron radiation.

SLAC's Archives and History Office was established by the SLAC Director in 1989 to develop policies and procedures for the evaluation and preservation of the Laboratory's documentary heritage.

The SLAC Archives and History Office has the following responsibilities:

- Serves as a repository for the Laboratory's existing collection of historical records documenting the founding and evolution of the Center;
- Evaluates, selects, and preserves specific materials of archival significance created at SLAC;
- Assures the acquisition, processing, and conservation of historical records as required by law and in accordance with DOE records management policies and procedures;
- Promotes knowledge and understanding of the origin, aims, and scientific and technical programs and accomplishments of the Laboratory;
- Supports education, research, scholarship, and administration by making available and encouraging the use of its collections by members of the University community, visiting scholars, and the public.

We are open by appointment Monday-Friday during regular work hours. Please contact us at (650)926-3091 or Stanford Linear Accelerator Center, Archives and History Office, P.O. Box 4349, M/S 82, Stanford, CA 94309.

The History Office is in Central Laboratory near the Library. Come to the Library Circulation Desk on the second floor of the Central Lab for directions.

The SLAC Archivist is Jean Marie Deken; the Archives Assistant is Laura O'Hara. The Archives is a subset of Technical Information Services (Manager, Pat Kreitz) and is overseen by a Program Review Committee.

# Jean Marie Deken

Archivist, Archives and History Office, TIS  
Central Laboratory, Building 40  
Room G237  
Mail Stop 82  
Phone extension 3091  
[jmdcken@slac.stanford.edu](mailto:jmdcken@slac.stanford.edu)

## Responsibilities

- Head, Archives and History Office
- Collect and preserve the historically, legally, or intrinsically valuable records of SLAC
- Facilitate access to the records and history of SLAC

## Interests

- Western Archives Institute, Local Arrangements Chair, 1998-1999

## Presentations and Publications

- Writ on Water? An exploration of the gap between Archival construct and practice in the machine-readable environment. Working With Knowledge Conference, Canberra, 1998
- First in the Web, But Where are the Pieces? Society of American Archivists, Chicago, 1997. (SLAC-PUB-7636)



Stanford  
Linear  
Accelerator  
Center

Stanford  
Linear  
Accelerator  
Center

Technical  
Information Services



# Laura O'Hara

Archives Assistant  
Archives and History Office, TIS  
Central Laboratory, Building 40  
Room G237  
Mail Stop 82  
Phone extension 8584  
[lohar@slac.stanford.edu](mailto:lohar@slac.stanford.edu)

## Responsibilities

- Assist in the collection and preservation of the historically, legally, or intrinsically valuable records of SLAC
- Facilitate access to the records and history of SLAC

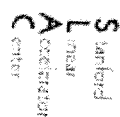
## Interests

- [Personal home page](#)
- Education Co-chair for [Society of California Archivists](#)

Stanford  
Linear  
Accelerator  
Center





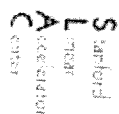


Technical  
Information Services

Laura O'Hara at SLAC



Wednesday, April 7, 1999



## Archives and History Office Program Review Committee

The SLAC Archives and History Office Advisory Committee is a standing committee charged with advising SLAC management on the goals, policies, and activities of the SLAC Archives and History program. While the Advisory Committee's emphasis may change over time, its initial effort will include the following areas:

- Review the current archives and history program and assess how well it is fulfilling its mission and meeting DOE requirements.
- Evaluate SLAC's near-term (1-2 year) archival needs and recommend needed changes.
- Evaluate SLAC's longer-term (8-10 year) needs and strategy.
- Review and comment on the Office's mission, goals, policies, and activities.
- Prepare a report on these points and any other subject which may arise during the Committee's deliberations.

The current membership represents the Lab and the Archives and History Office's major external constituencies.

The committee will meet annually in 1999 - 2000, and bi-annually thereafter. The 1999 meeting will be held at SLAC on April 23-24. Working documents and reports of the Committee will be available online as they are created.

Updated: April 2, 1999

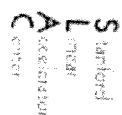
<http://www.slac.stanford.edu/history>

Owner: *Jean Marie DeKen*



Technical  
Information Services





## Archives Program Review Committee Members

Current membership and affiliations are shown below:

| Member                                 | Affiliation                                                             | Email                         |
|----------------------------------------|-------------------------------------------------------------------------|-------------------------------|
| R. Joseph Anderson                     | AIP, Center for the History of Physics                                  | rla@aip.org                   |
| Professor Richard Blankenbecler, Chair | SLAC, Theory                                                            | rzblh@slac.stanford.edu       |
| Professor David Hitlin                 | CalTech, Babar                                                          | hitlin@slac.stanford.edu      |
| Jerry Jobe                             | SLAC, Business Services Division                                        | jj@slac.stanford.edu          |
| David Gaynon                           | Lawrence Livermore National Lab (LLNL), Records and Archives Management | gaynon1@llnl.gov              |
| Margaret Kimball                       | Stanford University, Archives                                           | mkimball@Sulmail.stanford.edu |
| Professor Jessica Wang                 | UCLA, History                                                           | jwang@history.ucla.edu        |

### Committee Charge

### Working Documents

Updated: April 2, 1999

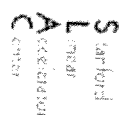
<http://www.slac.stanford.edu/history>

Owner: *Jean Marie Decker*



Technical  
Information Services





# Archives and History Office Program Review 1999

documents relating to the 1999 deliberations of the Committee will go here.

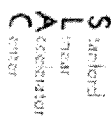
Committee Charge

Committee Members

Updated: April 2, 1999

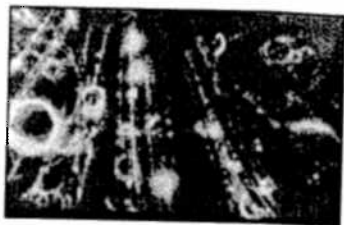
<http://www.slac.stanford.edu/history>

Owner: Jean Marie DeKen



Technical  
Information Services





# SLAC HISTORY

An overview of [SLAC history](#)

[SLAC Virtual Visitor Center history section](#)

[Research at the Stanford Synchrotron Radiation Laboratory](#)

What have we learned at SLAC? [High-Energy Physics Highlights](#)

[SLAC Nobel prizes](#)

- [Burton Richter](#) (SLAC) and Samuel C. C. Ting (MIT) shared the 1976 Nobel Prize in Physics "for their pioneering work in the discovery of a heavy elementary particle of a new kind."
- [Richard E. Taylor](#) (SLAC), [Jerome E. Friedman](#) (MIT), and [Henry W. Kendall](#) (MIT) shared the 1990 Nobel Prize in Physics "for their pioneering investigations concerning deep inelastic scattering of electrons on protons and bound neutrons, which have been of essential importance for the development of the quark model in particle physics."
- [Martin L. Perl](#) won the 1995 Nobel Prize "for the discovery of the tau lepton."
- The [SPEAR Storage Ring](#) was the site of the discoveries which led to the awards of the 1976 and 1995 prizes.

Did you know...

- ...SLAC is the home of the [first U.S. website](#).
- ...on February 10, 1966, a ceremony was held at SLAC to place the last bolt -- the "golden bolt" -- in the two-mile-long accelerator, making the underground device one physical unit for the first time.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACpeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

Questions: [shenar@slac.stanford.edu](mailto:shenar@slac.stanford.edu)

Updated: November 23, 1998

Owner: [L. O'Hara](#)

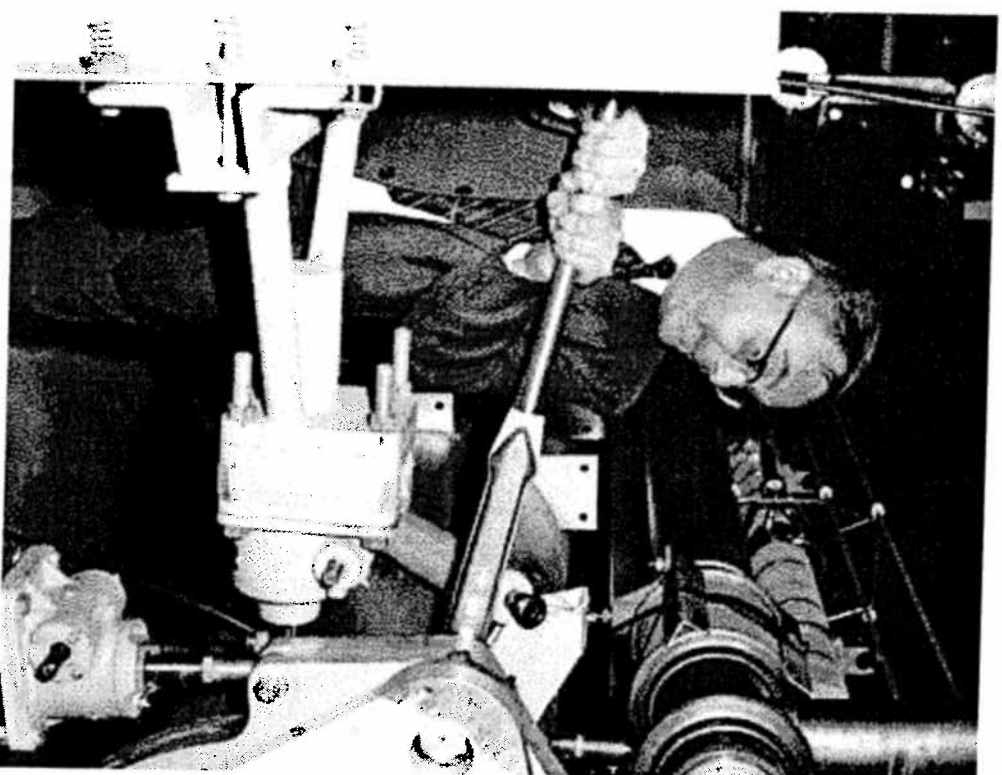
[More resources](#)

## The Last Link in the Linac

Thirty-two years ago this week, on February 10, 1966, a ceremony was held at SLAC to place the last bolt -- a gold-plated one -- in the two-mile-long accelerator, making the underground device one physical unit for the first time.

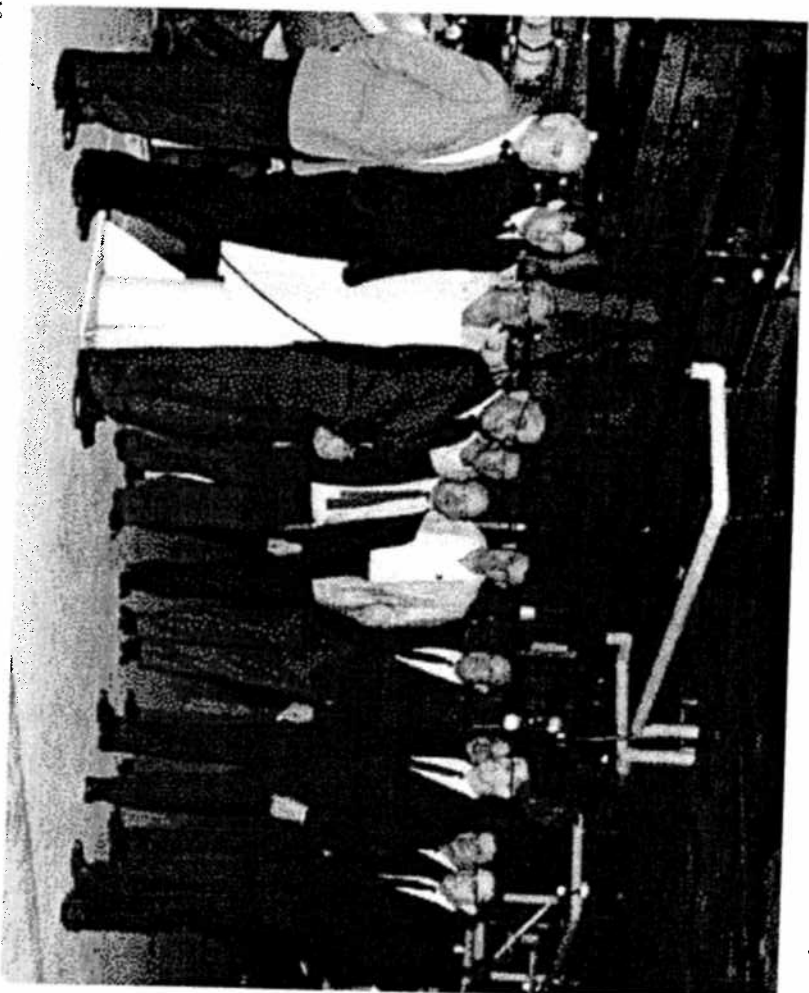
Photographs of the event were recently discovered in the SLAC Archives, along with a draft press release that reads, in part:

Accompanied by Stanford Linear Accelerator Center Director W. K. H. Panofsky, Mr. L. A. Mohr, Manager of the Palo Alto Area Office of the U.S. Atomic Energy Commission (supporting the project) wielded the wrench for the final securing.



Immediately after the bolt was secured, the group that had gathered for the ceremony posed for this photo. They are, (left to right) Fred Pindar, Matt Sands, Cliff Rasmussen,

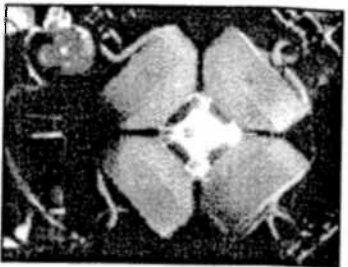
Larry Mohr, Bob Nicholson, Pief Panofsky, David Chambers, Bob Moulton, Richard Fuenkel, Arnold Eldredge, and two as yet unidentified devotees of particle physics.



(If you know the name of -- or are yourself -- one of the two unidentified persons in the first photograph, please contact the [SLAC Archives](mailto:jmdeken@slac.stanford.edu) (jmdeken@slac.stanford.edu).) Even though construction was completed in February, sectional testing of the linac continued through May of 1966, when the first beam successfully traveled the entire length of the linac.

---

Site designed by the [Technical Publications Department](#)  
Last updated by [jimack](#) on 2/12/98



# POLICIES AND PROCEDURES

## For researchers using the Archives:

[Access](#)  
[Rules of Use](#)  
[Publication and Citation](#)

## For SLAC staff:

Staff who create, keep, or are in any way responsible for records should familiarize themselves with the procedures of the SLAC Archives and History Office.

[DOE Record Schedule](#)  
[Record storage and transfer guidelines](#)  
[Definitions of archival material](#)  
[Definitions of non-archival material](#)  
[SLAC Records Schedules:](#)  
[BaBar](#)  
[PEPII](#)

Call the SLAC Records Manager (x2211) or the [Archives Office](#) (x3091) if you have questions or need help appraising the historical value of the materials under your care.

[Welcome](#)

[SLAC history](#)

[\*Policies and Procedures\*](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

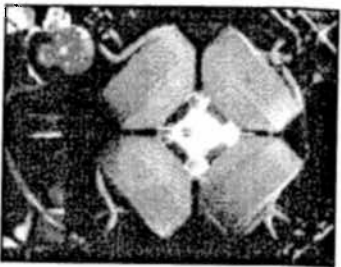
<http://www.slac.stanford.edu/history/>

Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: April 7, 1998

Owner: L. O'Hara





## ACCESS POLICY

The historical records of the Stanford Linear Accelerator Center are available on equal terms of access to all users who abide by the SLAC Archives & History Office rules and procedures, as outlined in Rules of Use. Due to limited staff resources and facilities, the Archives and History Office is open for research by appointment only. Catalog records, finding aids, and inventories are available to direct researchers to records significant to their area of study. Please note that unprocessed records are open only to the records creators. Reproduction services are available upon request.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLAC speak glossary](#)

[More resources](#)

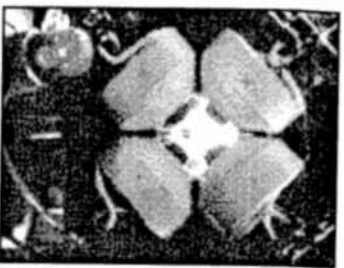
[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

[Updated: September 10, 1998](#)

[Owner: L. O'Hara](#)



## Welcome

## SLAC history

## Policies and Procedures

### Access

Rules of Use  
Records Liaisons

## Resources

Collections  
Photographs  
Newsletters 1966-1991  
SLACspeak glossary  
More resources

## SLAC home page

<http://www.slac.stanford.edu/history/>  
Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)  
Updated: September 10, 1998  
Owner: [L\\_O'Hara](mailto:L_O'Hara)

# RULES GOVERNING USE OF ARCHIVES

The purpose of the Stanford Linear Accelerator Archives and History Office is to preserve and maintain the historic, permanent, non-current records of the Laboratory and to make these materials available for research. In an attempt to achieve these purposes the following rules govern the use of material.

## **Use of Materials**

1. Researchers must fill out and sign an application form per research topic and must provide acceptable identification (valid driver's license or i.d. card with photograph).
2. All briefcases, purses, coats, and other personal articles are to be deposited with the Archivist. Only paper and pencils may be used in the research area (*the use of ink is prohibited*). The Archives reserves the right to inspect all research materials and personal articles before a patron leaves the Department.
3. Laptop computers, tape recorders, film/video equipment may be used in the research area; however use must be approved in advance. Any cases for such equipment must be deposited with the Archivist.
4. All materials must be consulted in the Research Area *only* and may not be taken from the Archives. Patrons will receive one box at a time.
5. No food or beverages are allowed in the Archives, and smoking is prohibited.
6. The researcher is responsible for the careful handling of all materials made available. Records are to be maintained in the order in which they are received by the researcher. *Do not rearrange papers.* Archival materials may not be leaned on, written on, traced over, or handled in any way that may damage them.

## **Duplication, Publication, and Citation**

7. Duplication information is provided in the "Request for Photoduplication" form available from the Archivist.
8. For publication/citation follow guidelines provided in Publication and Citation Policy.
9. In the event that your research becomes a source for publication, film, or video, the Stanford Linear Accelerator Center Archives and History Office requests a copy of the final product (SLAC Archives and History Office, P.O. Box 4349, MS 82, Stanford, CA 94309).

## **Restrictions on Use**

10. The Freedom of Information Act (5 U.S.C. 552), as amended, provides for making information in executive branch records available to the public unless it comes within specific categories of matter that may be exempted from public disclosure (see Archivist for exemptions). In addition, for the protection of the collections, the Archives reserves the right to restrict access to fragile materials. In these cases, copies may be substituted for originals.
11. Unprocessed records are open only to the records creators.



## PUBLICATION AND CITATION POLICY

Permission to cite SLAC archival material must be sought, in writing, on a case by case basis. In the event that material from the SLAC Archives becomes a source for publication or a public use film or video, the Archives & History Office requests a copy of the final form.

For citations in published or in unpublished papers or visual works, this repository should be listed as the Stanford Linear Accelerator Center, Archives & History Office, Stanford, CA. Preferred formats are:

Office of the Director; W.K.H. Panofsky Records, Series III (Project M), Subseries A  
(Administrative Files). Stanford Linear Accelerator Center, Archives & History Office, Stanford, CA.

SSRL Division, Office of the Associate Director; Arthur Bienenstock Records, Stanford Linear Accelerator Center, Archives & History Office, Stanford, CA.

Research Division, Group A; Richard Taylor Records, Stanford Linear Accelerator Center, Archives & History Office, Stanford, CA.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLAC speak glossary](#)

[More resources](#)

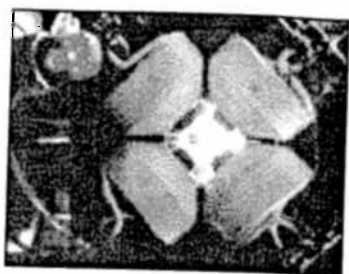
[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

[Updated: September 10, 1998](#)

[Owner: L. O'Hara](#)



## RECORDS LIAISONS

SLAC staff who create, keep, or are in any way responsible for records should familiarize themselves with the procedures of the SLAC Archives and History Office.

### DOE Records Schedules

Record storage and transfer guidelines

Definitions of archival material

Definitions of non-archival material

SLAC Records Schedules:

Babar

PEPII

Welcome

SLAC history

Policies and Procedures

Access

Rules of Use

Records Liaisons

Resources

Collections

Photographs

Newsletters 1966-1991

SLACspeak glossary

More resources

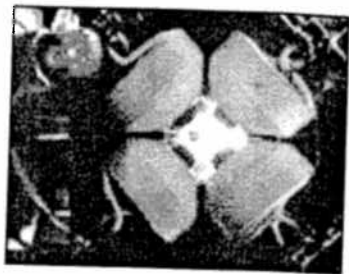
SLAC home page

<http://www.slac.stanford.edu/history/>

Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: April 7, 1998

Owner: L. O'Hara



# RECORD STORAGE AND TRANSFER GUIDELINES

## **Transferring to Archives or the Federal Records Center**

1. Before weeding your files: If your office does not yet have a records schedule for your office records, contact the Archives (x3091). If you have a routine transfer of records in accordance with an established records schedule, contact the Records Manager (x2211).
2. When transferring from drawer to box, be careful to retain the original file order. The Archives recommends that records be stored in standard records storage cartons (1 cubic foot) and not in the larger, two cubic foot bank "transfiles." The latter are difficult to carry and do not stack well. Standard archival records and identifying information from the hanging folder tabs transferred to upturned sheets of bond paper. *Do not send hanging files to storage, as they almost double the space used by the files.*
3. Boxes should be labeled, giving the office of origin, the record series, and inclusive dates. (e.g. Associate Director, Research Division : Subject files, 1965-1975.) If more than one box is transferred, the boxes should be numbered consecutively reflecting the file's original alphabetical or numerical order.
4. A folder listing of the contents of each box should be made before transferal. Keep one copy of the list for your future reference.
5. On receiving the records, the Archives Office will enter a record into the SLACARC database (a standard, public database) when assigning it a unique accession number. The file is easily searchable by group, names, and other index terms. If you need information on how to search SLACARC, call the Archives or the SLAC Library.
6. Records will be stored in the SLAC Archives storage facility (if they are of continued use for laboratory or scholarly purposes) or temporarily housed in the Federal Records Center, San Bruno if so required by DOE records schedules.
7. Access: Archival records are housed in a secured area in the Central Lab Annex. If you need access to boxes or have a specific folder you would like to retrieve, contact the Archives (x3091). You will need to provide the accession number (from SLACARC), box label information, and file folder name, if known. Since the storage site is not readily convenient, at least 24 hours notice is advised. Records housed at the Federal Records Center in San Bruno also can be accessed by authorized staff; we are fortunate the record center is only 30 minute drive on the Freeway (280). For directions to the Center and how to get access to files at the Center, please call the Archives (x3091) or the Records Manager (x2211).

## **Temporary relocation of current files**

With space at a premium at SLAC, many offices are forced to use storage areas to house current records that can no longer be confined to file cabinets. These files may end up in anything from a hallway closet to a storage room in a basement to the warehouse. Whatever the situation, office managers must assure that the records are housed for the required period, that they are accessible and manageable according to SLAC and DOE records management procedures, and that records of permanent value will not be lost. Too often, records are merely dumped in a convenient area until the area becomes inundated with other boxes or slowly collapsing transfer files, and needed records are buried under a mass of obsolete material. To prevent this from happening, the following guidelines should be followed when records are transferred to a temporary location not in the office of origin.

1. Inform the Archives of the action to be taken, including the specific location.

Welcome

SLAC history

Policies and Procedures

Access

Rules of Use

Records Liaisons

Resources

Collections

Photographs

Newsletters 1966-1991

SLACspeak glossary

More resources

SLAC home page

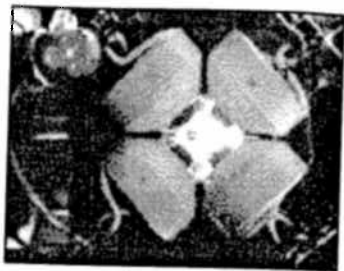
<http://www.slac.stanford.edu/history/>

Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: November 30, 1998

Owner: L. O'Hara

2. The temporary site should be secure, clean and dry, not subject to high temperature or excessive fluctuation of temperature.
3. Be sure that boxes are clearly labeled, and that boxes are stored with labels showing.
4. The office of origin must create a contents list of the records.
5. The office of origin shall have full responsibility for maintaining the records and providing access to the records until a final transfer to the Archives or the Federal Records Center is made.



## Welcome

## SLAC history

## Policies and Procedures

### Access

### Rules of Use

### Records Liaisons

## Resources

### Collections

### Photographs

### Newsletters 1966-1991

### SLACspeak glossary

### More resources

## SLAC home page

<http://www.slac.stanford.edu/history/>

Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: September 10, 1998

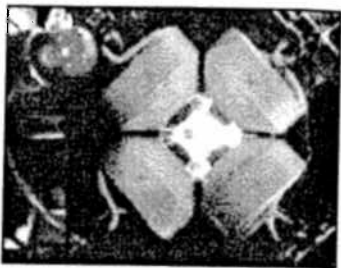
Owner: L. O'Hara

# ARCHIVAL MATERIAL

The following materials and formats are of interest to the SLAC Archives.

- Correspondence and memoranda generated in the course of conducting research and business professional societies)
- Research files, notebooks
- Reports (Formal reports, technical reports)
- Group and Department communications
- Committee minutes and supporting documents
- Teaching materials, lecture notes, Institute, colloquium materials
- Biographical materials
- Journals, serials runs, monographs, and monographic series published by SLAC
- Ephemeral descriptive materials, such as brochures, pamphlets, maps, and directories
- Architectural drawings and plans
- Audio-visual materials, including photographs (prints, negatives), slides, video, film, recordings
- Scrapbooks, news clippings
- Oral history tapes and transcripts
- Posters and other promotional items
- Microforms
- Artifacts

Please contact the Archives (x3091) if you have any questions.



# NON-ARCHIVAL MATERIAL

The following materials are not required for SLAC Archives documentation and may be discarded at your discretion.

## Publications:

- Copies of SLAC Scientific & Technical Publications (numbered)
- Copies of DOE Publications and reports
- Scientific Periodicals or Journals
- Preprints or Reprints (unless extensively annotated)

## Financial Records (originals in Business Division):

- Purchase Requisitions
- Work Orders

## Personnel Records (originals in Business Division):

- Duplicates of materials maintained by Personnel Office (however, personnel files that contain non-duplicate material should not be discarded)

Please contact the [Archives](#) (x3091) or the [Records Manager](#) (x2211) if you have any questions.

## Welcome

## SLAC history

## Policies and Procedures

### Access

### Rules of Use

### Records Liaisons

## Resources

### Collections

### Photographs

### Newsletters 1966-1991

### SLACspeak glossary

### More resources

## SLAC home page

<http://www.slac.stanford.edu/history/>

Questions: [slac.arch@slac.stanford.edu](mailto:slac.arch@slac.stanford.edu)

Updated: September 10, 1998

Owner: L. O'Hara



**STANFORD LINEAR ACCELERATOR CENTER  
B-FACTORY DETECTOR (BABAR) COLLABORATION  
RECORDS CONTROL SCHEDULE**

---

***Schedule 1 Research and Development Records***

**1.A.**

R&D Project Case Files (not used)

**1.B.1.** R&D Record Series. Administrative Records that include correspondence relating to project justification, staffing, initiation, or execution; project management plans, records management plans; and periodic status reports

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.2.** Financial Documents which include: budgets, cost runs, work breakdown structure and travel expenditures  
Destroy when 10 years old.

**1.B.3.** Contractual and procurement documents which include: funded proposals, sponsor contracts, sub-contracts, contract specifications, statements of work, letter of instruction, related service agreements and accompanying instructions and technical procedures and study protocols; procurement specifications and purchase orders and any subsequent revisions.

Destroy when 10 years old

**1.B.4.** Quality assurance documents including, but not limited to: quality assurance plans and related reports of QA audits, project assessments, nonconformance and corrective action reports, and certificates of conformance.

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.5.** Reports of inventions, disclosures/patents and copyrights.

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.6.** Design documentation including experimental setup, schematics, flow charts and logs, test controls and instructions, test records and certifications, measuring and test equipment control listings, and calibration records.

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.7.** Basic data sheets and data logs. (See also items 1.B.13. and 1.B.14.)

Destroy when 5 years old.

**1.B.8.** Computer code documentation and software/hardware requirements, including bench-marking test/data results

Destroy when 10 years old.

**1.B.9.** Technical documents which include: technical papers, significant technical correspondence, engineering plans and drawings, final reports, photographs and negatives related to the project; references or indexes to related electronic records and data, test schedules, specifications, final approved standards, final research data, statistical analyses, tables, charts, graphs, computer printouts or analyses of scientific or engineering data, and other records accumulated documenting the progress and completion of the project.

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.10.** Supporting technical information which includes preliminary reports, notes and working papers, computer printouts, draft copies of papers used by technical writers and any other preliminary or draft copies.

Destroy when 5 years old.

**1.B.11.** Preliminary sketches, drawings, specifications and photographs.

Destroy when 5 years old.

**1.B.12.** Raw data in various media (punch cards, computer printouts, magnetic tapes, videotapes, photographs, or comparable media) used to collect and assemble data of a preliminary or intermediate character generated from such processes as experiments or observations used for reference in arriving at determinations in the conduct of research projects or determined to have probable value for secondary evaluations of future experiments.

Destroy when 5 years old. Earlier disposal is authorized when approved after review.

**1.B.13.** Evaluated or summarized data resulting from study of raw data including memoranda, graphs, tabulations, reports, log books, and related papers. (See also 1.B.7. and 1.B.14)

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.14.** Controlled notebooks issued to researchers specifically to document research results. These notebooks contain technical and scientific data accumulated from the conduct of research and are often not duplicated in technical reports or project case files. These notebooks frequently contain data essential in establishing patent or invention rights. (See also 1.B.7. and 1.B.13.)

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.15.** Technical Progress Reports submitted by laboratories or other project offices to

show the initiation and degree of completion of projects, and consolidated reports prepared therefrom.

RETAIN. Review 10 years after cut-off for possible permanent retention

---

### ***Schedule 2 Research & Development Program Management Records***

**2.A. R&D Program Planning** Records relating to the Babar Project. Records of Boards and Committees studying research and development problems associated with the project, including requirements for and the authorization of the Babar detector, the scheduling and phasing of the project, and the control and coordination of the project phases. Records covered by this item consist of agenda, directives, minutes of meetings, papers relating to the establishment, revision or termination of the Babar project, and other papers reflecting the boards or committees' actions, recommendations, and accomplishments.

**2.A.1. Records maintained by Department of Energy Headquarters program Manager.**  
PERMANENT.

**2.A.2. Records Maintained by SLAC Director**  
PERMANENT. Cut off after completion or termination of program, or in 5-year blocks.

---

Updated: April 2, 1999  
<http://www.slac.stanford.edu/history>  
Owner: *Leon Marie Deken*

Stanford  
Linear  
Accelerator  
Center

Technical  
Information  
Services



## STANFORD LINEAR ACCELERATOR CENTER PEP II RECORDS CONTROL SCHEDULE

---

### *Schedule 1 Research and Development Records*

#### **1.A.** R&D Project Case Files (not used)

**1.B.1.** R&D Record Series. Administrative Records that include correspondence relating to project justification, staffing, initiation, or execution; project management plans, records management plans; and periodic status reports

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.2.** Financial Documents which include: budgets, cost runs, work breakdown structure and travel expenditures  
Destroy when 10 years old.

**1.B.3.** Contractual and procurement documents which include: funded proposals, sponsor contracts, sub-contracts, contract specifications, statements of work, letter of instruction, related service agreements and accompanying instructions and technical procedures and study protocols; procurement specifications and purchase orders and any subsequent revisions.

Destroy when 10 years old

**1.B.4.** Quality assurance documents including, but not limited to: quality assurance plans and related reports of QA audits, project assessments, nonconformance and corrective action reports, and certificates of conformance.

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.5.** Reports of inventions, disclosures/patents and copyrights.

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.6.** Design documentation including experimental setup, schematics, flow charts and logs, test controls and instructions, test records and certifications, measuring and test equipment control listings, and calibration records.

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.7.** Basic data sheets and data logs. (See also items 1.B.13. and 1.B.14.)

Destroy when 5 years old.

**1.B.8.** Computer code documentation and software/hardware requirements, including bench-making test/data results

Destroy when 10 years old.

**1.B.9.** Technical documents which include: technical papers, significant technical correspondence, engineering plans and drawings, final reports, photographs and negatives related to the project; references or indexes to related electronic records and data, test schedules, specifications, final approved standards, final research data, statistical analyses, tables, charts, graphs, computer printouts, final research scientific or engineering data, and other records accumulated documenting the progress and completion of the project.

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.10.** Supporting technical information which includes preliminary reports, notes and working papers, computer printouts, draft copies of papers used by technical writers and any other preliminary or draft copies.

Destroy when 5 years old.

**1.B.11.** Preliminary sketches, drawings, specifications and photographs.

Destroy when 5 years old.

**1.B.12.** Raw data in various media (punch cards, computer printouts, magnetic tapes, videotapes, photographs, or comparable media) used to collect and assemble data of a preliminary or intermediate character generated from such processes as experiments or observations used for reference in arriving at determinations in the conduct of research projects or determined to have probable value for secondary evaluations of future experiments.

Destroy when 5 years old. Earlier disposal is authorized when approved after review.

**1.B.13.** Evaluated or summarized data resulting from study of raw data including memoranda, graphs, tabulations, reports, log books, and related papers. (See also 1.B.7. and 1.B.14)

RETAIN. Review 10 years after cut-off for possible permanent retention.

**1.B.14.** Controlled notebooks issued to researchers specifically to document research results. These notebooks contain technical and scientific data accumulated from the conduct of research and are often not duplicated in technical reports or project case files. These notebooks frequently contain data essential in establishing patent or invention rights. (See also 1.B.7. and 1.B.13.)

RETAIN. Review 10 years after cut-off for possible permanent retention

**1.B.15.** Technical Progress Reports submitted by laboratories or other project offices to

show the initiation and degree of completion of projects, and consolidated reports prepared therefrom.

RETAIN. Review 10 years after cut-off for possible permanent retention

## ***Schedule 2 Research & Development Program Management Records***

**2.A. R&D Program Planning** Records relating to the PEP-II Project. Records of Boards and Committees studying research and development problems associated with the project, including requirements for and the authorization of the PEP-II detector, the scheduling and phasing of the project, and the control and coordination of the project phases. Records covered by this item consist of agenda, directives, minutes of meetings, papers relating to the establishment, revision or termination of the PEP-II project, and other papers reflecting the boards or committees' actions, recommendations, and accomplishments.

**2.A.1.** Records maintained by Department of Energy Headquarters program Manager.  
PERMANENT.

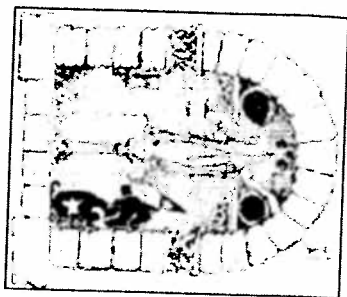
**2.A.2.** Records Maintained by SLAC Director  
PERMANENT. Cut off after completion or termination of program, or in 5-year blocks.

Updated: April 2, 1999  
<http://www.slac.stanford.edu/history>  
Owner: Jean Marie Decker

Stanford  
Linear  
Accelerator  
Center

Technical  
Information Services





[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: \[slacarc@slac.stanford.edu\]\(mailto:slacarc@slac.stanford.edu\)](#)

[Updated: September 10, 1998](#)

[Owner: L. O'Hara](#)

## RESOURCES

Information from the SLAC Archives and History Office can be found using the following tools.

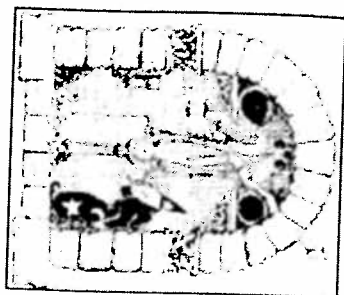
[Collections](#) are described in a database that provides information about the records and manuscript collections.

[Photographs](#) can be found in many places. We provide information about the official SLAC photographs and point you to other sources.

[Newsletters](#) published prior to 1991 are indexed in a database.

[SLACspeak glossary](#) is a guide to the alphabet soup of acronyms at SLAC and in high energy physics and synchrotron radiation research.

And finally, we point to [more resources](#) both at SLAC and elsewhere that we believe would be of interest to our researchers as well as to those responsible for creating or keeping records here at SLAC.



## SLAC ARCHIVES COLLECTIONS INDEX

The SLAC Archives are a centralized collection of inactive official records of SLAC and personal papers of physicists and staff. Access to material deposited in the SLAC Archives is granted as follows:

- Institutional records over 30 years old: open for research
- Institutional records under 30 years old: restricted to use by creating office only
- Personal papers: subject to terms established at time of deposit

All deposits to the Archives have at least a minimal record which includes the name of the creating office or person, inclusive dates, volume of records, and a brief description of the contents. The Archives is completing more extensive indexing of the collection as time and resources permit.

This is a SPIRES database;  
interface is in development.

Once you have identified material that you wish to consult, please contact the Archives (650-926-3091) to make arrangements to review your selection.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacinfo@slac.stanford.edu](mailto:slacinfo@slac.stanford.edu)

Updated: September 10, 1998

Owner: L. O'Hara





[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resourcesSLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: \[slacarc@slac.stanford.edu\]\(mailto:slacarc@slac.stanford.edu\)](mailto:Questions:slacarc@slac.stanford.edu)

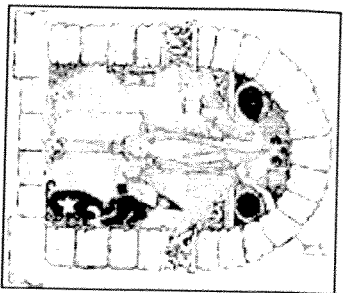
Updated: September 10, 1998

Owner: [L. O'Hara](#)

# SORRY

There are no matches for your term(s). If you feel that you have reached this screen in error, please contact the [Archives](#) (650-926-3091) for assistance.

[Retry](#)



## PHOTOGRAPHS

The Archives holds SLAC's official photograph collection and maintains an [index](#) describing that material.

If you have responsibility for a photo collection at SLAC, please notify the [Archives](#) (x3091) and let us know the name of the official contact person for that collection. Also, we will be glad to link your collection's web page to this page if you will provide the URL.

Long-term preservation of digital and color images presents specialized and complex problems. If you are responsible for a photographic or digital image collections of potential historical value, we advise early consultation with the Archives concerning the preservation of such materials.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

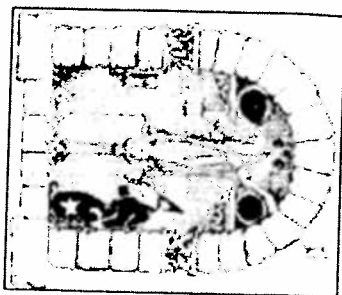
[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

[Updated: September 10, 1998](#)

[Owner: L. O'Hara](#)



## SLAC ARCHIVES PHOTO INDEX

The SLAC Archives photograph collection is a centralized collection of official photographs of SLAC people, places, and events. The Archives is indexing this collection as time and resources permit.

This is a SPIRES database;  
interface is in development.

Once you have identified material that you wish to consult, please contact the Archives (650-926-3091) to make arrangements to review your selection.

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

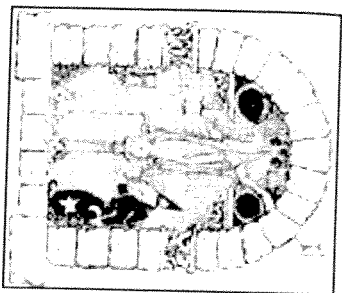
[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: \[questions@slac.stanford.edu\]\(mailto:questions@slac.stanford.edu\)](mailto:questions@slac.stanford.edu)

[Updated: September 10, 1998](#)

[Owner: L. O'Hara](#)



# SORRY

There are no matches for your term(s). If you feel that you have reached this screen in error, please contact the [Archives \(650-926-3091\)](tel:650-926-3091) for assistance.

[Retry](#)

[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

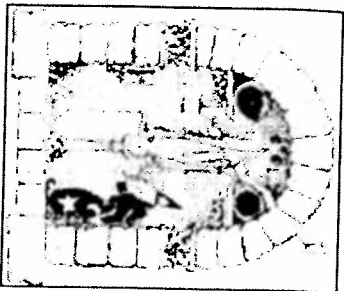
[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: September 10, 1998

Owner: L. O'Hara



[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)

Updated: September 10, 1998

Owner: [L. O'Hara](#)

## NEWSLETTERS 1966-1991

This database indexes the various employee newsletters published about SLAC activities since 1966 including:

- *SLAC News* (1966-1971)  
This irregularly-published newsletter was produced by the Technical Information Office and contained site-specific news for all employees.
- *The Beam Line* (newsletter) 1971-1990

The original *Beam Line* was a monthly newsletter devoted to site-specific news and occasionally carried articles about science at SLAC.

Note: the present-day *Beam Line* (1991-) is a quarterly scientific publication that covers high-energy physics worldwide.

- *The Interaction Point* (newsletter) 1990-present  
This monthly newsletter is the present-day descendant of the original *SLAC News*.

This is a SPIRES database;  
interface is in development.

Once you have identified material that you wish to consult, please contact the [Archives](#) (650-926-3091) to make arrangements to review your selection.



[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

[Access](#)

[Rules of Use](#)

[Records Liaisons](#)

[Resources](#)

[Collections](#)

[Photographs](#)

[Newsletters 1966-1991](#)

[SLACspeak glossary](#)

[More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>

[Questions: \[slacinfo@slac.stanford.edu\]\(mailto:slacinfo@slac.stanford.edu\)](#)

[Updated: September 10, 1998](#)

[Owner: \[L.O'Hara\]\(mailto:L.O'Hara\)](#)

# SORRY

There are no matches for your term(s). If you feel that you have reached this screen in error, please contact the [Archives](#) (650-926-3091) for assistance.

[Retry](#)

# SLACspeak:

## Glossary of SLAC-related and HEP-related acronyms and terms

Browse the list:

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Or Enter

Acronym:

Search

or SPIRES Search Command:

For **SPIRES Search Commands**, see the following examples:

find term CRID  
browse term internet  
show search terms  
find term CAMIAC  
find term SLC OR SLD  
find term NEPA

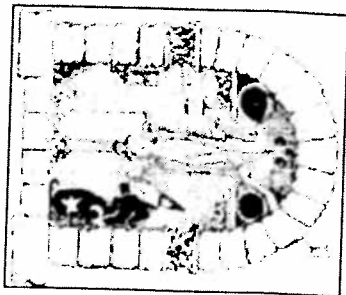
Alternatively, use the **WHATIS** command:

whatis TCP/IP  
whatis WWW

To submit additional acronyms and terms for inclusion in *SLACspeak* use the *SLACspeak Entry Form*  
Send corrections / comments to: [jimdeken@slac.stanford.edu](mailto:jimdeken@slac.stanford.edu)

See also the [HEP-preprints database](#), [other SPIRES databases](#), or the [SLAC web](#).

*Last Updated: February 23, 1999*



[Welcome](#)

[SLAC history](#)

[Policies and Procedures](#)

- [Access](#)
- [Rules of Use](#)
- [Records Liaisons](#)

[Resources](#)

- [Collections](#)
- [Photographs](#)
- [Newsletters 1966-1991](#)
- [SLACspeak glossary](#)
- [More resources](#)

[SLAC home page](#)

<http://www.slac.stanford.edu/history/>  
Questions: [slacarc@slac.stanford.edu](mailto:slacarc@slac.stanford.edu)  
Updated: April 7, 1998  
Owner: [L. O'Hara](#)

## MORE RESOURCES

About the history of science, especially physics

- [AIP Center for History of Physics](#)
- [PDG Contemporary Physics Education Project Particle Physics Timeline](#)
- [Nobel Laureates in Physics, 1901 - 1997](#)
- [Pictures of Famous Physicists](#)
- [History of the Stanford Physics Department](#)
- [History of the Ginzton Lab](#)
- [Varian Associates: An Early History](#)
- [A Brief History of Particle Experimentation](#)
- [Life, the Universe, and the Electron](#)
- [The Discovery of the Electron](#)
- [WWII History Project](#)
- [Internet Archive](#)
- [Contributions of 20th-Century Women to Physics](#)
- [Archives of Women in Science & Engineering](#)
- [19th-Century Scientific American](#)
- [Galileo's Notes on Motion](#)

Archives and history of other high energy physics labs

- [CERN](#)
- [Fermilab](#)
- [IHEP](#)
- [KEK](#)
- [LBL](#)
- [LINL](#)

About archives and records management

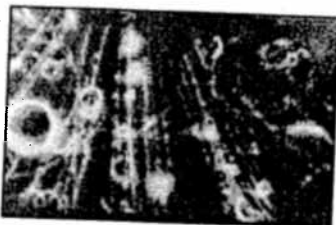
- [DOE Records Management](#)
- [National Archives and Records Administration \(NARA\)](#)
- [NARA Pacific Region \(San Francisco\)](#)
- [Federal records management information](#)
- [List of Records Management and Archival Web Resources maintained by the Archives and Records Office of LBL](#)



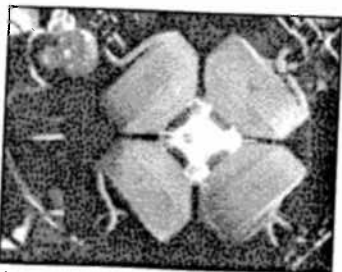
# Images Used in SLAC Archives Website



Aerial view of architect's model of SLAC (March 1982) showing the SLAC Linear Collider (SLC) construction. Interstate 280 crosses the upper right-hand corner of the image. (SLAC slide 892)



Spark chamber pattern as it appears on a photographic emulsion. Spark chambers are particle detectors in use from the 1940s to the late 1950s. They photograph tracks of sparks triggered by the passage of particles through the detector. (M991, SLAC slide 450)



Quadrupole magnets in the Positron Electron Project (PEP), a 2.2 km circumference storage ring at SLAC. A quadrupole is a four pole magnet used to focus beams. PEP has recently been reconfigured to accommodate the B-factory experiment. (SLAC slide 793)



Gandalf the Grey is the creation of SLAC Chief Engineer (1960-1979) and sometime cartoonist Bob Gould. (91-038)

"The accelerators at SLAC and elsewhere are perhaps the most complex instruments ever built. As examples of the Forefront of technology, these machines operate in ways that are very largely accessible to Rational Analysis. Thus the occasions are rather infrequent when a problem of some sort has to be referred to a practitioner of the more Ancient Arts, such as the personage shown [here], who is SLAC Special Consultant Gandalf the Grey."

*SLAC Beam Line, Volume 9, Numbers 7 & 8, July-August 1978, p. 5*

<HTML>  
<HEAD>  
<META HTTP-EQUIV="Content-Type" CONTENT="text/html; charset=iso-8859-1">  
<META NAME="Author" CONTENT="Laura O'Hara">  
<META NAME="GENERATOR" CONTENT="Mozilla/4.01 (Macintosh; I; PPC) [Netscape]">  
</HEAD>  
<BODY TEXT="#000000" BGCOLOR="#FFFFFF" LINK="#1B3F40" VLINK="#0D0AB7" ALINK="#2E9BD1">  
<TABLE WIDTH="100%">  
<TR VALIGN="TOP">  
<TD WIDTH="300"><A HREF="thumbnails/slacaerial.jpg" ALT="Aerial of SLAC" NOSAVE BORDER=1 HEIGHT=87 WIDTH=144></A>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR><I><FONT COLOR="#1365C8">welcome</FONT></I>&nbsp;&nbsp;&nbsp;<BR><P><FONT COLOR="#3333FF"><A HREF="history.html">SLAC history</A></FONT>&nbsp;&nbsp;&nbsp;<P><FONT COLOR="#3333FF"><A HREF="pandp.html">Policies and Procedures</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR><P>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="access.html">Access</A></FONT>&nbsp;&nbsp;&nbsp;<BR><BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="rules.html">Rules of Use</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="liaisons.html">Records Liaisons</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<P><FONT COLOR="#3333FF"><A HREF="resources.html">Resources</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#1365C8"><A HREF="collections.html">Collections</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="photos.html">Photographs</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="newsletters.html">Newsletters 1966-1991</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="find/slacpeak">SLACpeak glossary</A>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT COLOR="#3333FF"><A HREF="more.html">More resources</A></FONT>&nbsp;&nbsp;&nbsp;<P><FONT COLOR="#3333FF"><A HREF="/detailed.html">SLAC home page</A></FONT>&nbsp;&nbsp;&nbsp;<P><FONT SIZE=-1><A HREF="http://www.slac.stanford.edu/history/">http://www.slac.stanford.edu/history/</A></FONT>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<BR>&nbsp;&nbsp;&nbsp;<FONT SIZE=-1>Questions: <A HREF="mailto:slacar@slac.stanford.edu">slacar@slac.stanford.edu</A></FONT>&nbsp;&nbsp;&nbsp;p;<BR><FONT SIZE=-1>Updated: April 7, 1999</FONT>&nbsp;&nbsp;&nbsp;<BR><FONT SIZE=-1>Owner: <A HREF="/owner/lohara">L. O'Hara</A></FONT></TD>  
<TD>  
<CENTER><FONT COLOR="#1365C8"><FONT SIZE=+3>WELCOME!</FONT></CENTER>  
</P><P>The Stanford Linear Accelerator Center (SLAC) is a national facility operated by Stanford University for the Department of Energy and the physics

community to conduct basic research in high energy physics and synchrotron radiation.&nbsp;

<P>SLAC's Archives and History Office was established by the SLAC Director in 1989 to develop policies and procedures for the evaluation and preservation of the Laboratory's documentary heritage.&nbsp;

<P>The SLAC Archives and History Office has the following responsibilities:&nbsp;

- <LI>Serves as a repository for the Laboratory's existing collection of historical records documenting the founding and evolution of the Center;</LI>
- <LI>Evaluates, selects, and preserves specific materials of archival significance created at SLAC;</LI>

- <LI>Assures the acquisition, processing, and conservation of historical records as required by law and in accordance with DOE records management policies and procedures;</LI>

- <LI>Promotes knowledge and understanding of the origin, aims, and scientific and technical programs and accomplishments of the Laboratory;</LI>

- <LI>Supports education, research, scholarship, and administration by making available and encouraging the use of its collections by members of the University community, visiting scholars, and the public.</LI>

We are open by appointment Monday-Friday during regular work hours. Please <A HREF="mailto:slacarc@slac.stanford.edu">contact</A> us at (650) 926-3091 or Stanford Linear Accelerator Center, Archives and History Office, P.O. Box 4349, M/S 82, Stanford, CA 94309.&nbsp;

<P>The History Office is in Central Laboratory near the Library. Come to the Library Circulation Desk on the second floor of the Central Lab for directions.&nbsp;

<P>The SLAC Archivist is <A HREF="people/jmdcken.html">Jean Marie Deken</A>; the Archives Assistant is <A HREF="people/lohara.html">Laura O'Hara</A>. The Archives is a subset of <A HREF="/grp/tis/">Technical Information Services</A>

(Manager, <A HREF="/pkreitz/index.html">Pat Kreitz</A>) and is overseen by a <A HREF="progrev/charge.html">Program Review Committee</A>.</TD>

</TR>  
</TABLE>

</BODY>  
</HTML>

```
<html>  
<head>  
<meta NAME="description" CONTENT="SLAC - Jean Marie Deken">  
<meta NAME="keywords" CONTENT="SLAC Jean Jeanmarie deken  
personal home page">  
</style>  
<i-->  
A:Hover { color : #FF6666;}  
</-->  
</style>  
<title>Deken, Jean Marie at SLAC</title>  
</head>  
<body BGCOLOR="#FFFFFF">  
<table WIDTH="95%" CELLBORDER="0" BORDER="0" CELLPADDING="0"  
<tr>  
<td BGCOLOR="#66CCCC" WIDTH="65%" VALIGN="CENTER"  
ALIGN="CENTER"><font SIZE="8"><b>Jean Marie Deken  
</b></font></td>  
<td WIDTH="35%" VALIGN="TOP" ALIGN="RIGHT"><img  
SRC="/images/slac.gif"  
BORDER="0" width="148" height="132"></td>  
</tr>  
<td WIDTH="65%" VALIGN="TOP" ALIGN="LEFT"><br>  
Archivist, Archives and History Office, TIS<br>  
Central Laboratory, Building 40<br>  
Room G237<br>  
Mail Stop 82<br>  
Phone extension 3091<br>  
<a  
HREF="mailto:jmdcken@slac.stanford.edu">jmdcken@slac.stanford.edu</a></td>  
<td BGCOLOR="#FFFFFF" WIDTH="35%" ROWSPAN="2" ALIGN="RIGHT"  
SRC="/images/jd_headshot.jpg"  
BORDER="0" alt="Jean, 1998. Photo by P.A. Moore" width="252"  
height="275"></td>  
</tr>  
<td VALIGN="TOP" ALIGN="LEFT"><h3>Responsibilities</h3>  
<ul>  
<li>Head, Archives and History Office</li>  
<li>Collect and preserve the historically, legally, or  
intrinsically valuable records of SLAC</li>  
<li>Facilitate access to the records and history of SLAC</li>  
</ul>  
<h3>Interests</h3>  
<ul>  
<li><a  
HREF="http://dlis.gseis.ucla.edu/society_of_california_archivists/">Western  
Archives Institute,</a></li> Local Arrangements Chair, 1998-1999  
</ul>
```

### Presentations and Publications

<li><a href="/~jmdéken/stama598.html">Writ on Water?</a> An exploration of the gap between Archival construct and practice in the machine-readable environment. Working With Knowledge Conference, Canberra, 1998 </li>

<li><a href="/pubs/slacpubs/7000/slac-pub-7636.html">First in the Web, But Where are the Pieces?</a> Society of American Archivists, Chicago, 1997. (SLAC-PUB-7636)</li>

|  |
|--|
|  |
|--|

<p ALIGN="CENTER"><a href="http://www.slac.stanford.edu/detailed.html" style="font-family: sans-serif"></span></a><br><a href="http://www.slac.stanford.edu/grp/tis/"><img SRC="/grp/tis/TIS-logo-sm.gif" BORDER="0" width="103" height="50" alt="TIS Home Page"></a>  
<br><a href="http://www.mwm.slac.stanford.edu"></a></p></html>

```
<html>
<head>
<meta NAME="description" CONTENT="SLAC - Laura O'Hara">
<meta NAME="keywords" CONTENT="SLAC Laura O'Hara">
<meta NAME="personal home page">
</style>
<!--
A:Hover {color : #FF6666;}
-->
</style>
</head>
<title>Laura O'Hara at SLAC</title>
</head>
<body BGCOLOR="#FFFFFF">
<table WIDTH="95%" CELLBORDER="0" BORDER="0" CELLPADDING="0">
<tr>
<td BGCOLOR="#66CCCC" WIDTH="65%" ALIGN="CENTER">
<b></b></font></td>
<td WIDTH="35%" ALIGN="TOP" ALIGN="RIGHT"><img
SRC="http://www.slac.stanford.edu/images/slac2.gif"
BORDER="0" width="148" height="132"></td>
</tr>
<tr>
<td WIDTH="65%" ALIGN="TOP" ALIGN="LEFT"><br>
Archives Assistant<br>
Archives and History Office, TIS<br>
Central Laboratory, Building 40<br>
Room Y211<br>
Mail Stop 82<br>
Phone extension 8584<br>
<a
HREF="mailto:lohara@slac.stanford.edu">lohara@slac.stanford.edu</a></td>
<td BGCOLOR="#FFFFFF" WIDTH="35%" ROWSPAN="2" ALIGN="RIGHT"
VALIGN="TOP"><img
SRC="http://www.slac.stanford.edu/history/images/lohara.jpg"
BORDER="1" alt="Laura at Pfeiffer Beach. Photo by John Pierre" width="284"
height="360"></td>
</tr>
<tr>
<td VALIGN="TOP" ALIGN="LEFT"><h3>Responsibilities</h3>
</td>
</tr>
<tr>
<td colspan="2">
<h3>Assist in the collection and preservation of the historically,
or intrinsically valuable records of SLAC</h3>
<h3>Facilitate access to the records and history of SLAC</h3>
</td>
</tr>
<tr>
<td colspan="2">
<h3>Interests</h3>
</td>
</tr>
<tr>
<td colspan="2">
<h3>Personal home page</A></LI>
HREF="http://home.earthlink.net/~jpierre/lohara/">Personal home page</LI>
</td>
</tr>
</table>
</body>
</html>
```