

REVIEW, APPROVAL, AND TRACKING SHEET
FOR PROPOSED COOPERATIVE PROJECT

TRACKING DATA

Title: _____

Number: _____

Funder: _____ Program: _____ Proposal due date: _____

REVIEW AND APPROVAL

| Item | Responsible individual or office | Initials | Date |
|--|-------------------------------------|----------|-------|
| 1. Orientation | Office of Tech Transfer | _____ | _____ |
| 2. Approval to proceed | Functional Director | _____ | _____ |
| 3. Exchange of letters | Office of Tech Transfer | _____ | _____ |
| 4. Budget review | Budget Office | _____ | _____ |
| 5. Legal review | Legal Office | _____ | _____ |
| 6. DOE cognizance | Office of Tech Transfer | _____ | _____ |
| 7. Compatibility of admin processes | Office of Tech Transfer | _____ | _____ |
| 8. Schedule for final reviews | Office of Tech Transfer | _____ | _____ |
| 9. Business review | Business Director | _____ | _____ |
| 10. Directorate review | Functional Director | _____ | _____ |
| 11. SLAC Director's approval | SLAC Director | _____ | _____ |

FURTHER TRACKING DATA

1. Title: _____

2. Number: _____

3. SLAC PM: _____

4. Directorate: _____

5. Date of initiation: _____

6a. SLAC partner 1:

Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Partner PM: _____

Business category: _____

6b. SLAC partner 2:

Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Partner PM: _____

Business category: _____

7. Funder: _____ Program: _____ Proposal due date: _____

8. OTT administrator: _____